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DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY
INDUSTRIAL OPERATIONS COMMAND
ROCK ISLAND, IL 61299-6000

Personnel - General

COMMERCIAL DRIVERS LICENSE AND EMERGENCY VEHICLE REQUIREMENT

APPLICABILITY. This regulation applies to Headquarters, U.S. Army Industrial Operations Command (IOC) and all subordinate installations and activities.

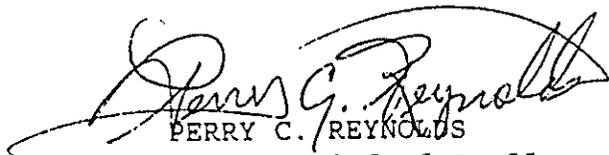
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FOR THE COMMANDER:



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Chapter 1

General

1-1. Purpose. To clarify and standardize the requirements, policies, and procedures, for Department of the Army Civilian Drivers (DAC) as it applies to Commercial Driver License (CDL) and Emergency Vehicles.

1-2. References. The policies in this regulation are based on:

- a. Federal Motor Carrier Safety Regulations: 49 Code of Federal Regulations (CFR), Parts 172, 383, 390, 391.
- b. DOD Policy 4500.36-R, Management Acquisition and Use of Motor Vehicles.
- c. AR 600-55, The Army Driver and Operator Standardization Program.
- d. AR 385-55, Prevention of Motor Vehicle Accidents
- e. Standard Form 50, Notification of Personnel Actions
- f. Standard Form 52, Request for Personnel Action
- g. DA Form 348, Equipment Operators Qualification Record
- h. Applicable state regulations.

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1-3. Responsibilities.

a. Commanders will:

(1) Ensure only properly licensed/qualified drivers operate Government vehicles and equipment.

(2) Ensure all documents for affected positions are updated to reflect a CDL as a condition of employment.

(3) Enforce all Federal, State, and Army Regulations dealing with commercial motor vehicles and tactical wheeled vehicles.

(4) Ensure emergency vehicle operators receive emergency vehicle training as required by Federal, State, or host nation directives.

(5) Base traffic safety programs on Highway Safety Program Standards (23 CFR 1230).

(6) Ensure contractor personnel comply with Federal licensing standards when operating Government-owned or leased equipment.

b. Supervisors will:

(1) Identify all personnel currently employed that require a CDL, specify CDL class and endorsement requirements, and ensure they obtain a CDL.

(2) Monitor employees' driving performance, qualifications, training, and traffic violations.

(3) Notify the servicing Civilian Personnel Office should an employee fail to meet their condition of employment.

c. DAC Employees will:

(1) Obtain a CDL and essential endorsements, as a condition of employment, if required to operate class A,B, or C vehicles as their primary job.

(2) Obtain a CDL endorsement, as a condition of employment, if required to operate any vehicle hauling hazardous items where the vehicle requires a placard, regardless of size.

(3) Comply with all CDL standards and requirements.

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Chapter 2Commercial Drivers Licenses

2-1. CDL Policies. All IOC DACS who operate Government-owned or leased commercial motor vehicles or tactical vehicles, categorized as class A, B, or C by AR 600-55, paragraph 2-2, or CFR 49, part 383.91, will have a valid CDL.

a. The Comptroller General has determined that Federal employees must secure permits or licenses to perform the duties of their position and that payment by the Government of any fee is not authorized. The cost of the CDL is a tax deductible employee expense under the current laws.

b. Use of DOD vehicles by civilian employees to obtain CDLs as a condition of employment is authorized IAW DOD Regulation 4500.36-R.

2-2. CDL Notification.

a. For Federal Civil Service employees, supervisors will notify all affected personnel, in writing, of CDL requirements. At the time of recruitment to fill vacancies requiring the CDL license, the vacancy announcement will state: "The requirement to obtain a CDL is a condition of employment. Employees who fail to obtain a CDL can no longer perform their duties and will be removed from their positions by reassignment or adverse action." Requirements will be annotated on Standard Form 52. The Standard Form 50 will subsequently reflect the CDL as a condition of employment.

b. State requirements are contained in applicable State regulations, handbooks, and guidelines for the State in which the CDL is to be obtained.

2-3. CDL Determination.

a. Commanders/Supervisors identify employees requiring a CDL. Identification may be simplified by checking current conditions of employment for authorized positions and job descriptions. These documents may indicate driving duties, type of equipment, and conditions of employment.

b. DOD Directive 4500.36-R offers an exception for DAC operators to obtain a CDL if they operate Government vehicles within the confines of any military installation (and never on a public highway). AR 600-55 and 49 CFR do not make like exceptions. To standardize compliance and reduce Government liability for on-post accidents, this exception will not be granted to IOC installations.

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c. A CDL endorsement is required to operate vehicles of any size used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act, which requires the motor vehicle to be placarded under the Hazardous Materials Regulation (49 CFR 172, subpart F).

d. Failure to comply with conditions of employment is grounds for removing an employee from their position or employment with the Federal service.

Chapter 3

Emergency Vehicles

3-1. Policies.

a. For the purpose of this policy, emergency vehicles are defined as: police vehicles, ambulances, fire trucks, and crash-rescue vehicles, or any vehicle equipped with visual/audible warning devices used for public safety or security.

b. The mission proponent for military police vehicles, fire trucks, crash or rescue vehicles, and ambulances will develop mission specific training.

c. IAW AR 600-55, paragraph 4-8, emergency vehicle operators must complete emergency vehicle training prior to assuming operator duties, and every 3 years thereafter. Training will be annotated on DA Form 348, Section III, upon completion.

d. CDLs are not normally required for the operation of fire trucks and rescue vehicles involved in emergency and related operations (49 CFR, Section 390.3). Check state regulations for applicability.

3-2. Procedures.

a. A program of instruction for emergency vehicle training is identified in AR 600-55, Appendix H.

b. Additional instructions can be found in AR 385-55, Appendix B.